

Minutes Clearidge HOA Board Meeting
October 26, 2023

Attendees: Janet Duncan, Timothy Hall, Barbara King, Warren Walz

President Janet Duncan called the meeting to order at 2:02 PM.

The 9/14/23 minutes were approved as modified by the board.

Warren Walz gave the treasurer's report as of 10/15/23. The board accepted the report as presented. The report is to be filed with the 10/26//23 minutes. The treasurer's report was accepted.

Janet Duncan moved that Sam Stone and Kelly Gronholt are to be reimbursed for their expense regarding the automatic Wix (website) and Zoom renewal fees. Tim seconded. Motion passed.

The board agreed we do not need Zoom. Actions need to be taken involving both Wix and Zoom. Janet Duncan will contact Wix and eliminate the automatic renewal option. Janet will contact Zoom and see if the HOA can get a reimbursement for payment already made. Janet will also check Zoom details with Kelly Gronholt.

Janet Duncan also agreed to work with Tom ????, our website manager, to gain insight regarding usage of Wix. Details regarding the domain name need to be checked. The board basically agreed our website arrangement should be year-to-year. and that a policy statement regarding website financial issues needs to be developed for future use.

Barbara King agreed to check our current website analytics.

Tim Hall and Janet Duncan talked with several Clearidge residents about becoming board members. The residents have been invited to the December 14 board meeting.

Janet finalized the letter to a Clearidge resident regarding tree cutting on the frontage property. The letter will be filed with the 10/26/23 minutes.

Janet will send a second letter to the City regarding the safety risks of the overgrown lot on Cypress Drive. She will also talk to the contractor who is building next to the overgrown lot. If the contractor agrees to remove the overgrowth for a fee, possibly the responsible lot owner will agree to pay the contractor's fee for the service.

The tree pruning on the frontage has been done.

Bark has been spread on the entire frontage. On September 16 there was not quite enough bark to finish the job. More was delivered the next week. The Anacortes High School wrestling team worked both weeks. The team did a great job and seemed to have fun. Janet wrote a letter to the editor about the event that has not yet been published.

It was pointed out there are vacant areas in the frontage that need plants. October and November are the best times to plant. Planting next fall will provide a good option for residents to volunteer and be involved. Tim Hall will give the board specific suggestions for plants.

Warren Walz pointed out that it is important not to have expenditures “spike.” The goal is to maintain a consistent revenue source and spending. The landscaping plan was developed to maintain consistent landscape expenditures.

Janet will develop a letter to be sent out for the January annual meeting.

The meeting adjourned at 2:52 PM.

Next Meeting: December 14, 2023, at 2 PM

Location: TBD

Respectfully submitted,

Barbara King, Secretary